



# Seekers Church

276 Carroll St., NW, Washington, DC 20012  
202-829-9882 • [question@seekerschurch.org](mailto:question@seekerschurch.org) • [seekerschurch.org](http://seekerschurch.org)

MEMORANDUM FOR: Stewards  
FROM: Time & Space Mission Group  
SUBJECT: Building Use Manager Evaluation  
DATE: July 31, 2017

At the February Stewards meeting Time & Space Mission Group announced that it would form a team to conduct a periodic evaluation of Katie Fisher, our Building Use Manager. The team was composed of Deborah Sokolove, Kevin Barwick, Larry Rawlings and Peter Bankson.

We invited reflections on Katie's work to coordinate use of our facilities by outside groups. All of the comments we received were very positive and appreciative of Katie's work to help outside groups accomplish their missions in our space, and represent Seekers to them.

I've inserted the image of a card, created by the Eyes to See Ears to Hear Peace Prayer Mission Group for Katie as an example of the positive comments we received from the Seekers community.

We also asked Katie to reflect on these questions:

1. How do you feel about serving as the building use manager for Seekers Church? What is your sense of call to those responsibilities?
2. What are some of the challenges you face in carrying this responsibility?
3. What support / training do you need / want?
4. What trends in building use do you see emerging? How could use of our space be different a year from now?
5. What directions do you see emerging for the role of Seekers' building use manager? How do these possibilities fit your personal goals/visions?

Her responses were clear: she still feels that coordinating use of our space by outside groups is a positive experience for her. Although she lives in Accokeek, MD and is not able to be present in the building often, she has been able to develop ways to coordinate use of, and care for, our facilities that is responsive to the needs of those who use our space as well as Seekers Church.

Following our conversation with Katie after worship on July 30<sup>th</sup> the review team Affirms Katie as our Building Use Manager. We recommend that Katie continue in that position, and that Seekers Church increase her compensation as follows:

- Increase her stipend by the Cost of Living Allowance established for other Seekers, and
- Increase her stipend by an additional one percent (1%) step increase.

Katie's commitment to making our space available for others when it is not in use by us is an important part of our outreach to the wider community. We affirm her call and her commitment

For the Time & Space Mission Group

  
Peter Bankson

Dear Katie,

Thank you for all the kindness + patience you bring to the task of managing the office at Seekers. You set the tone that makes Seekers such an inviting space in which to be. Love, Billy

Dear Katie,

I CHALLENGE you in your role of BUILDING manager on BEHALF OF SEVERAL groups AND you ARE ALWAYS GRACIOUS & HEARING. IT IS A GENUINE PLEASURE TO BE ABLE TO MORE THAN AFFIRM you in the role, BUT TO SAY THAT I AM GRATEFUL.

*Jane*

Katie, thanks so much for all you do for Seekers, the community, and our Mission Groups to let us share this lovely spot. You are kind and organized!

Odessa was impressed and most grateful for your support and flexibility in facilitating arrangements for her trauma workshops. I only have good things about you in your role! *Kia*

Katie,

Thank you for your positive spirit & your patience with reviews. I am grateful for how you pay attention even remotely. Thank you for your welcoming on behalf of Seekers.

*Margie*

Dear Katie,

What you do is either choreography or magic or maybe both. In any case, you embody Seekers value of hospitality in beautiful ways. I am grateful for your work and that Seekers had the good sense to hire you.

*Koko (Toi)*

alpha Katie, you often brought you bits of problems from my reviews on Sunday mornings and help get the downstairs ready. You have always been gracious with me, practical in response, concerned for the groups using our space, concerned for the building.

*For*